



**Responsible Department:** Human Resources and Inclusive Community

**Recommended By:** Provost, VC Human Resources and Inclusive Community

**Approved By:** Chancellor

**Policy Number**  
HRIC 4.10.020

**Effective Date**  
6/28/21

## I. INTRODUCTION

This Policy sets forth the eligibility criteria and the awarding process for Emeritus Status.

## II. POLICY OVERVIEW

### Eligibility

The honorary title “emeritus” may be awarded upon retirement. To obtain Emeritus Status, a faculty member must have rendered long and valuable service to the University in the ranks of Professor, Associate Professor, and Assistant Professor in any faculty series.

Emeritus faculty shall have the privileges accorded all retirees with additional privileges as follows:

1. Eligible for tuition waivers accorded to current employees of the University.
2. Exempt from the 20 years of service and age 55 requirements to secure the retiree health insurance package.
3. Exempt from the 30 years of service and age 55 requirements to secure the retiree life insurance package (although Emeritus/faculty members are subject to life insurance termination at age 70).
4. May request office assistance for transaction of University related business (e.g. preparing of publications).
5. Eligible to request an office and/or laboratory space, if possible, provided the use of such facilities warrant such a space allocation.

## III. PROCESS OVERVIEW

### Awarding

The awarding of the rank of emeritus shall be processed in the usual manner of promotion. A recommendation must come from the department, it must be approved by the Dean, then the Provost, and finally, the Board of Trustees.

A certificate shall be presented to the emeritus faculty member at an appropriate occasion.

**IV. DEFINITIONS**

None

<b>Revision Effective Date</b>	<b>Purpose</b>
<i>6/28/2021</i>	<i>Minor revisions</i>